



# KENAI

*City of Kenai, Alaska*

## FINANCE DIRECTOR

### **\$110,736 - \$146,169**

*Plus Excellent Benefits including up to \$10,000 of moving expenses*

*Apply by*

**June 8, 2023**

*(Applications Reviewed as Submitted. Open Until Filled)*

***P*ROTHMAN**



## THE COMMUNITY



Kenai, Alaska is a beautiful and quaint coastal Alaskan city, nestled along the shores of the vast Cook Inlet at the mouth of the world-

famous Kenai River. Easily accessible from Anchorage via a 30-minute flight or a scenic three hour drive, the City of Kenai is the heart of the Kenai Peninsula and is well known for its salmon fishing, spectacular views, rich history, friendly community, accesible location, diverse economy, excellent schools and healthcare, local amenities, and an abundance of outdoor recreational opportunities provided by the surrounding coastline, trails, rivers, and mountains.

Kenai boasts more than 358 acres of parks and open space which provides the city's 7,742 residents and many visitors plenty of space and opportunities to get outside and enjoy Alaska's natural beauty year-round. Summer temperatures reach around 65 degrees farenheit whil e winter months are a winter wonderland with lows of four degrees farenheit. During summer months the area gives residents opportunities to enjoy biking, hiking, golfing, hunting, fishing, wild life viewing, and more. North and South Beach both along the Cook Inlet are popular destinations for surf-fishing, walking, beach combing, kite-flying, fat-tire biking, sunset viewing, whale watching, and picnicing. During the winter months residents still get out for fresh air and participate in cross county skiing, snowshoing, hiking, ice fishing, and snowmobiling. The local municipal golf course provides miles of groomed Nordic Ski trails. The area also has a variety of athletics, arts, and entertainment.



Kenai's core business area and economic development zones are rapidly developing and the city's economy thrives on oil and gas exploration and development, tourism, commercial and sport fishing, transportation, and commercial retail. Kenai is home to the largest and busiest airport on the Kenai Peninsula, and the municipal airport is a hub for freight services, regularly scheduled passenger airlines, and a float-plane base with a man-made water runway. The City's goal is to maintain a low-rate tax structure while delivering exceptional services, provide a healthy environment for development and business opportunities while maintaining the natural beauty and culture of the oceanfront city.

The City is served by the Kenai Peninsula Borough School District that has three traiditional schools in Kenai, one alternative highschool, and two charter schools. Continued education can be found at the nearby Kenai Peninsula College, a affiliated campus of the University of Alaska Anchorage offering a variety of two and four year degrees through that affiliation.

For more information on the City of Kenai, please visit, [www.kenai.city](http://www.kenai.city) or the city-affiliated website, [www.ilovekenai.com](http://www.ilovekenai.com).

## THE CITY

Incorporated in 1960, the City of Kenai is a full-service city that operates on a FY 2022-2023 budget of \$33,599,302 with 121 FTEs. The City's departments include Airport, Animal Control, Building, City Clerk, City Manager, Dipnet, Finance, Fire, Human Resources, Lands, Legal, Library, Parks, Recreation, & Beautification, Planning & Zoning, Police, Public Works, and Senior Services. The City adopted the City Council/Manager form of government and has a City Manager, Mayor, and six city Council Members that are elected at-large.



## THE DEPARTMENT & POSITION

The Finance Department is committed to providing timely, accurate, clear, and complete information and support to other city departments, citizens, and the City Council for the purpose of making informed financial decisions. The Department functions with 6.5 FTEs on a budget of \$928,157.

Under the general direction and supervision of the City Manager, the Finance Director manages the City's Finance department, including overseeing financial reporting, accounting, grant reporting, utility, special district billing, budget development, payroll, investments, information technology, personnel, and related activities. The Director must exercise independent judgement in planning, directing, and coordinating all activities of the Finance Department. For a full job description, please view the attachment found [here](#).

## EDUCATION & EXPERIENCE

- A bachelor's degree from an accredited college or university in accounting or a related field —or— a minimum of eight (8) years of professional financial management experience in place of the degree requirement.
- Five (5) years of progressively responsible professional financial or accounting experience.
- Must be able to pass a background check, including a criminal background check and credit report in accordance with the Fair Credit Reporting Act (FCRA).
- The employee must be available to work varying schedules including weekend days and evenings, and the employee may be asked to respond to emergency call outs when available.
- The ideal candidate will have experience in the public sector including experience in investing public funds, have supervisory experience, and be a Certified Public Accountant.

The City of Kenai is an Equal Opportunity Employer. All qualified candidates are strongly encouraged to apply by **June 8, 2023** (first review, open until filled). Applications will only be accepted electronically. To **apply online**, go to **www.prothman.com** and click on "Open Recruitments", select "City of Kenai, AK – Finance Director", and click "Apply Now", or click [here](#).



Any satisfactory combination of experience and training which demonstrates the knowledge, skills and abilities to perform the above duties may be considered.

## COMPENSATION & BENEFITS

- **\$110,736 - \$146,169 DOQ**
- Health Insurance coverage for employee and dependents (Medical/Vision/Dental - employee contribution of approximately 13% for health insurance).
- Life insurance.
- Alaska Public Employees Retirement System.
- Annual Leave accrual beginning at 24 days annually.
- 11 paid holidays.
- Employee Wellness Program with free use of Kenai Recreation Center.
- Employee Assistance Program.
- Up to \$10,000 moving expenses.

To learn more about the full benefits provided, please view the attachment found [here](#).



**www.prothman.com**

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